

## **Classic City Petanque Meeting**

**August 17, 2023**

**Attendance:** Stephen Stone, President; Michelle Commeyras, Vice President; Rob Trevena, Treasurer; Marilyn Appleby, Secretary. Absent: Al Davison, Sports Director.

### **Approval of minutes**

Rob Trevena made a motion to accept the minutes from the May 11, 2023 meeting. Michelle Commeyras provided a second. All approved.

### **Treasurer's Report** – see attached

The club's current balance is \$5,140.03. Marilyn Appleby made a motion to approve the report. Michelle Commeyras provided a second. All approved.

### **Sports Director Report**

Al Davison sent a short report via email for the meeting. His report stated that many clubs from the Southeast are still commenting on how well our May tournament ran and are impressed by the number of club volunteers. In addition, \$1,400 was returned to the treasury.

Heidi and Al Davison purchased the branded jacks for the tournament and were reimbursed for 60 that were provided to all who played. Heid has been selling the remaining jacks to members who wanted additional. Steve Stone suggested that the Davisons be reimbursed for the remaining jacks and to provide a jack to new members who have recently joined the club and for future new members. All agreed to this proposal. Steve directed the treasurer to request the amount the Davisons should be reimbursed and provide them with a check from the club.

Al Davison also requested that the club consider the purchase of a smaller banner.

### **Old Business**

At the May meeting, a change in bylaws was suggested for Article 6 Section 3 and Article 7 Section 3. The current bylaw and the proposed changes are as follows (changes are in italics):

#### **Article 6 Section 3**

Notice of meetings. Notice of a time and place for any regular meetings or special meetings of the Board of Directors shall be delivered personally, or by telephone, facsimile, first class mail, electronic mail, and/or posted to the web page/social media page to each director at least 48 hours prior to the meeting. A reasonable effort will be made to notify all members of meetings at least 48 hours prior to the meeting.

### **Proposed Amendment**

Notice of Meetings. *The current Board of Directors will develop a meeting calendar each January for the year. The meeting calendar will include work sessions, regular meetings, and, annual meeting. This calendar will be posted on the CCPC web site and social media for the membership in January of the current year. Any change in meeting date, time, or venue, or any Board of Director called special meetings will be announced through the web site, social media, and electronic mail at least 48 hours in advance.*

### **Article 7 Section 3**

Secretary. The Secretary shall keep the minutes of the annual meeting and meetings of the Board of Directors, see that all notices are duly given in accordance with the provisions of these Bylaws, be custodian of the organization's records, and in general perform all duties incident to the office of Secretary including notifying the entire membership of any and all decisions made by the Board. The Secretary shall be responsible for new member applications and provide a membership directory, a copy of the bylaws, and FPUSA Rules to each member.

### **Proposed Amendment**

Secretary. The Secretary shall keep the minutes of the annual meeting and meetings of the Board of Directors, see that all notices are duly given in accordance with the provisions of these Bylaws, be custodian of the organization's records, and in general perform all duties incident to the office of Secretary. *The Secretary will direct that meeting minutes and Board decisions are posted to the CCPC web site once minutes are approved by the Board of Directors.* The Secretary shall be responsible for new member applications and provide a membership directory and direct new members to obtain a copy of the bylaws and FPUSA Rules from the CCPC web site.

### **New Business**

Appointment of a Nominating Committee Chair

Stephen Stone appointed Michelle Commeyras as the Nominating Chair. She will ask two active club members to serve on the committee. Nominations will be called for in September with an October deadline.

It was suggested that the treasurer position be filled by two individuals with staggered terms. In this way, as our club and resources grow, there will be a transition from one year to the next for this position. The current bylaw is as follows:

### **Article V Board of Directors**

Section 1. The number of Directors shall be no less than the five (5) officers. The Officers of the Board shall be a President, Vice President, Treasurer, Secretary, and Sports Director. The Past President

of the Club will serve as a non-voting ex-officio member of the board unless elected to different position. A spouse, and/or significant other of any Board member is ineligible to serve on the Board while their spouse is in office. Nomination/election to a Board of Directors office is available to CCPC members with FULL membership status in good standing.

### **Proposed Bylaw**

Section 1. The number of Directors shall be no less than the *six (6) officers*. The Officers of the Board shall be a President, Vice President, Treasurer, *Co-treasurer*, Secretary, and Sports Director. The Past President of the Club will serve as a non-voting ex-officio member of the board unless elected to different position. A spouse, and/or significant other of any Board member is ineligible to serve on the Board while their spouse is in office. Nomination/election to a Board of Directors office is available to CCPC members with FULL membership status in good standing.

### **Current Bylaw**

Section 4. Term of Office. Each Director shall hold office for two (2) years. All directors shall hold office until their respective successors are elected, except in the case of resignation, death, disability or removal. Nominations will be made by members in good standing. Candidates for the Board shall be nominated only with the consent of the nominee.

### **Proposed Bylaw**

Section 4. Term of Office. Each Director shall hold office for two (2) years. *Co-treasurers will serve staggered terms of two years, each in order to transition from one fiscal year to the next.* All directors shall hold office until their respective successors are elected, except in the case of resignation, death, disability or removal. Nominations will be made by members in good standing. Candidates for the Board shall be nominated only with the consent of the nominee.

### **Annual Meeting**

Stephen Stone will request the use of a meeting room at the Lay Park Rec Center on Monday, November 6, 2023, for the annual meeting. The meeting will be held at 5:30 or 6 p.m. in order to provide an opportunity for those who work to attend the meeting.

### **Development of Re-imbusement Form**

Stephen Stone directed Rob Trevena to develop a re-imbusement request form for members to complete prior to the purchase of a club item. The treasurer has the discretion to write checks for purchases up to \$200. In the past, re-imbusements have been for the purchase of terrain strings, staples and other maintenance equipment. It was decided that as the treasury grows, it would be prudent to have a record of re-imbusements requests for tracking expenses and times of the year when

we have requests for maintenance and other items. All agreed that this would be important as the club grows.

Meeting adjourned at 12:30 pm